

Job Description: Full-Time 5th Grade Teacher

Private Catholic School | Transitional Kindergarten (TK) – Grade 8

Position Summary

The **Full-Time 5th Grade Teacher** is responsible for providing a comprehensive, developmentally appropriate academic program for fifth-grade students. The teacher will create a structured, engaging, and supportive classroom environment that promotes academic excellence, personal responsibility, faith formation, and character development.

The ideal candidate is an organized, enthusiastic educator who demonstrates strong classroom management, effective instructional practices, and a commitment to educating the whole child while supporting the mission and values of the Catholic school.

Essential Responsibilities

- Plan and teach engaging lessons aligned with **5th-grade academic standards**, adopted curriculum, and school expectations.
- Develop and maintain complete and appropriate daily and weekly lesson plans for all assigned subject areas.
- Provide instruction in core academic subjects, including **English Language Arts, Mathematics, Science, Social Studies, and Religion**, as assigned.
- Integrate Catholic faith, values, prayer, and grade-level religious instruction into the daily classroom experience.
- Differentiate instruction to meet the academic needs, abilities, and learning styles of individual students.
- Use assessments, student work, and other available data to monitor student progress and adjust instruction as needed.
- Establish and maintain a structured, safe, respectful, and positive classroom environment.
- Implement consistent and developmentally appropriate classroom management practices in accordance with school policies.
- Encourage responsibility, organization, independence, perseverance, respect, and positive relationships among students.
- Prepare students academically, socially, and organizationally for the increased expectations of junior high.
- Maintain accurate records of student attendance, assignments, assessments, grades, and academic progress.
- Provide timely feedback to students and communicate concerns regarding academic performance or behavior.
- Maintain regular, clear, and professional communication with parents and guardians regarding classroom expectations, student progress, assignments, and concerns.

- Collaborate with fellow teachers, administrators, support staff, and parents to support student academic, social, emotional, and spiritual development.
- Participate in school Masses, prayer services, retreats, assemblies, field trips, and other school and faith-based activities.
- Attend faculty meetings, professional development, parent conferences, and other required school functions.
- Assist with supervision, school events, extracurricular activities, and other duties as assigned.
- Maintain professional relationships with students, families, colleagues, and members of the school community while modeling Christian values and ethical behavior.

Qualifications

- Bachelor's degree from an accredited college or university required.
- Valid state teaching credential or eligibility for a teaching credential preferred.
- Previous elementary teaching experience, particularly in upper elementary grades, preferred.
- Strong classroom management and organizational skills.
- Strong understanding of curriculum planning, instruction, assessment, and differentiation.
- Excellent written and verbal communication skills.
- Ability to establish positive and professional relationships with students, parents, colleagues, and administrators.
- Understanding of the academic, social, emotional, and developmental needs of fifth-grade students.
- Ability to create engaging, standards-aligned, and age-appropriate lesson plans.
- Ability to differentiate instruction and provide appropriate support and enrichment for students with varying academic needs.
- Knowledge of effective classroom management and positive student behavior practices.
- Ability to use assessment data to guide instruction and monitor student growth.
- Strong organizational skills and ability to meet deadlines for lesson plans, grading, report cards, and other required documentation.
- Effective and professional written and verbal communication skills.
- Ability to incorporate technology appropriately into classroom instruction.
- Ability to work collaboratively as a member of a TK–8 school community.
- Commitment to maintaining a safe, respectful, faith-filled, and academically challenging learning environment.