

DIOCESE OF SACRAMENTO
Payroll Processing Schedule - 2026

Paydata should be **transmitted to ADP by NOON** on the In Date indicated below

WK#	PERIOD END	IN DATE (Transmittal Date)	OUT DATE (Delivery Date)	PAY DATE
1st Quarter				
2	12/31/2025	01/02/2026	01/05/2026	01/07/2026
4	01/15/2026	01/16/2026	01/20/2026	01/22/2026
6	01/31/2026	02/03/2026	02/04/2026	02/06/2026
8	02/15/2026	02/17/2026	02/18/2026	02/20/2026
10	02/28/2026	03/03/2026	03/04/2026	03/06/2026
12	03/15/2026	03/17/2026	03/18/2026	03/20/2026
2nd Quarter				
14	03/31/2026 *	04/01/2026	04/02/2026	04/07/2026
17	04/15/2026	04/17/2026	04/20/2026	04/22/2026
19	04/30/2026	05/04/2026	05/05/2026	05/07/2026
21	05/15/2026	05/19/2026	05/20/2026	05/22/2026
23	05/31/2026	06/02/2026	06/03/2026	06/05/2026
25	06/15/2026	06/16/2026	06/17/2026	06/22/2026
3rd Quarter				
27	06/30/2026	07/01/2026	07/02/2026	07/07/2026
30	07/15/2026	07/17/2026	07/20/2026	07/22/2026
32	07/31/2026	08/04/2026	08/05/2026	08/07/2026
34	08/15/2026	08/18/2026	08/19/2026	08/21/2026
36	08/31/2026	09/01/2026	09/02/2026	09/04/2026
38	09/15/2026	09/17/2026	09/18/2026	09/22/2026
4th Quarter				
41	09/30/2026	10/02/2026	10/05/2026	10/07/2026
43	10/15/2026	10/19/2026	10/20/2026	10/22/2026
45	10/31/2026	11/03/2026	11/04/2026	11/06/2026
47	11/15/2026	11/17/2026	11/18/2026	11/20/2026
49	11/30/2026	12/02/2026	12/03/2026	12/07/2026
51	12/15/2026	12/17/2026	12/18/2026	12/22/2026
1	12/31/2026	01/04/2027	01/05/2027	01/07/2027

Highlighted periods are submitted one day earlier due to a Holiday.

* For Input Date 4/1/26, please submit Delivery Delay/Holiday Hold Form to ADP