



DIOCESE OF SACRAMENTO

2110 Broadway • Sacramento, California 95818 • 916/733-0100 • Fax 916/733-0195

LAY PERSONNEL

December 20, 2021

To: Pastors, Agency Directors, Office Managers, and School Principals

FR: Anna Schiele

RE: **Updated Breakroom Postings**

In an effort to remain compliant with the California and Federal Employment Notice requirements while protecting our Religious Corporation exemption, we have created our own Diocesan Employment Notice Poster (Breakroom Posters). The Diocesan Employment Notice Poster will replace the need to purchase postings from Cal Chambers. Each site will be provided with a poster and invoice by the end of January. Please do not purchase any Employment Notices from a vendor.

Please feel free to contact the Department of Lay Personnel with any questions or concerns at 916-733-0239.