



DIOCESE OF SACRAMENTO

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OFFICE OF LAY PERSONNEL

Memo

To: Parish Bulletin Editors
From: Anna Schiele, Director of Lay Personnel
Date: May 3, 2021
Subject: Job Openings for the Diocese of Sacramento

Please include the following job openings listed below in your parish bulletins for the next two weeks as you are able.

PASTORAL CENTER

Have you ever considered working for the Diocese of Sacramento? The Diocese of Sacramento is a place where you are able to grow your faith while serving the ministry and mission of the Bishop of Sacramento. As Catholics, we believe that all persons are called by God to contribute to the sanctification and transformation of the world, by fulfilling their own particular duties in the spirit of the Gospel and Christian discipleship. Listed below are openings that are currently seeking to be filled by our practicing Catholics.

Assistant Director of Finance
Executive Administrative Assistant (Bilingual)
Executive Director of Catholic Schools
Coordinator for Family & Respect Life Ministry
Auditor (Bilingual), Tribunal
Kitchen Manager, Camp Pendola
Program Director for Teen Programs
Program Director – Family Camp, Sierra Foothills
Camp Counselor – Family Camp, Sierra Foothills
Camp Counselor – Day Camp
Program Coordinator- Davis Newman Catholic Center

*To apply for a position, please email a short cover letter, resume, and application to personnel@scd.org
Positions are open until filled. For more information and complete job descriptions, visit www.scd.org/employment.*

Thank you.