



OFFICE OF THE BISHOP

DIOCESE OF SACRAMENTO

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Memo

To: Pastors and Parochial Administrators
From: Laura Rios, Assistant to the Chancellor
Date: October 26, 2020
Subject: *Revised - Deadline for The Official Catholic Directory Online Updating Site*

Due to technical difficulties with the *Official Catholic Directory* online site, a revised deadline has been set for **Friday, November 13, 2020**. You may use the following link to log on <https://ocdedits.com/>. Google Chrome works best.

If you did not receive an email notification directly from OCD edits, attached are some of the reasons that might provide a quick solution.

Feel free to call if you have any questions at 916-733-0202.

The initial round of notification emails has been sent out and reminder emails will be sent out shortly. If you did not receive the email, below are some of the reasons that might happen and steps you can take to remediate.

- NRP has made considerable efforts to ensure our email promotions are DMARC (Domain-Based Message Authentication Reporting and Conformance) compliant for maximum deliverability.
- We're currently averaging a 98.8% deliverability on the notification emails.
- Unfortunately, despite our best efforts, we cannot ensure 100% deliverability. In addition, a "delivered" email could be routed by the recipient's email server/spam filter to the spam/junk folders.
- It is possible your email address is not currently listed as an "OCD Contact" for any entity in the online update system; the email notification was only sent to OCD Contacts.

Steps You Can Take:

- Please remember to check your junk/spam folders.
- Add ocdedits@nrpdirect.com to your safe senders list.
- The notification email was sent only to the people listed as the OCD Contact for at least one entity. When you access your record, please be sure to review/update the contact information on the OCD Contact Info tab.
- You may need to register on the site. Use the Register button on the login screen. If you receive the message below, this means you are already registered, and should try to reset your password or register under a different email address.

The Online Updating Site is: ocdedits.com/login

Create OCD Account

You can access and update more than one entity with a single OCD Account. You do not need to create a separate OCD Account for each entity you need to review/update.

This email address is already registered. Please reset your password for this email or register under a different email address.

***Note:** Membership to this site is public. Once your account information has been submitted, you will be granted immediate access to the site. All fields marked with a red asterisk are required. (**Note:** - Registration may take several seconds. Once you click the Register button please wait until the system responds.)

Display Name: *

Email Address: *

Password: *

Confirm Password: *