

Diocese of Sacramento

JOB DESCRIPTION

DEPARTMENT: Office of Family and Faith Formation

POSITION: Coordinator for Respect Life Ministries

CATEGORY: Non-Exempt Part-Time

SUPERVISOR: Associate Director for Family and Pastoral Ministries, Office of Family and Faith Formation

JOB SUMMARY:

This position is responsible for implementing the Bishop's 4-fold vision for Respect Life Ministries in the Diocese of Sacramento by offering a variety of educational programs, events, services and resources designed to promote better understanding of an authentic Catholic vision for Respect Life and practical engagement in the community.

ESSENTIAL FUNCTIONS:

- Provide educational, pastoral, spiritual and advocacy resources to clergy and lay leaders in areas related to respect for human life and human dignity, especially:
 - Gospel of Life and Consistent Ethic of Life teachings
 - Abortion with its personal and social effects
 - Euthanasia and assisted suicide
 - Human sexuality / chastity formation
 - Bioethical issues including stem cell research and assisted reproductive technologies
- Collaborate with parish respect life contacts to support and strengthen respect life outreach within the parish and the broader community it serves. Maintain an accurate database of parish respect life contacts.
- Implement Bishop Soto's plan for pro-life activities at the diocesan, deanery and parish levels.
- Provide parish pro-life committee members with at least twice a year educational opportunities and time for sharing program information.
- Ensure that services and updated referrals are provided for crisis pregnancy counseling and adoption, maternity homes, hospice care and bereavement ministry.
- Encourage and participate in programs of prayer and worship that focus on the sanctity of human life. This includes coordination of the annual January 22 Mass at the Cathedral.
- Maintain working relationships with local pro-life groups and encourage the development of local pro-life lobbying networks.
- Work closely with the California Catholic Conference and the USCCB Pro-Life Secretariat.
- Other duties as assigned

MINIMUM QUALIFICATIONS:

Education: Bachelor's Degree or equivalent in pastoral ministry, theology, social work, marriage and family counseling, and/or comparable fields with a preferred emphasis respect life ministry and outreach.

Experience: Minimum of three years demonstrated practical experience in field related to respect life.

Language: Bi-lingual (English/Spanish) preferred.

Skills / Knowledge: Registered and practicing member of Catholic parish faith community, ability to work well with diverse groups, skilled at facilitating participation, co-responsibility, and collaboration among staff and with parish communities and other diocesan groups, excellent interpersonal, oral, and written skills, commitment to the universal and local Catholic Church.